

Date -----

The Manager,

----- (Name of Bank),

----- (Address of Bank),

Dear Sir/Madam,

**Subject:** ----- (Account Title). ----- (Account Number)

Refer to above, undersigned is maintaining the above said account with you. Following documents are required to be issued to Mr. ----- (Name) bearing CNIC No. -----.

1. Certificate regarding Profit, Zakat, Income Tax & Balance as of 30-06-2022.
2. Copy of Bank Statement from 01-07-2021 to 30-06-2022.

The above information is required for filing of Income Tax Return(s) Tax Year 2022.  
Matter may be treated as most urgent.

Thank you,

\_\_\_\_\_  
(Signature)

----- (Name of Account Holder)

----- (CNIC of Account Holder)